

Adding a new Post, Article, Company or Professional

Log in using **Username & Password**



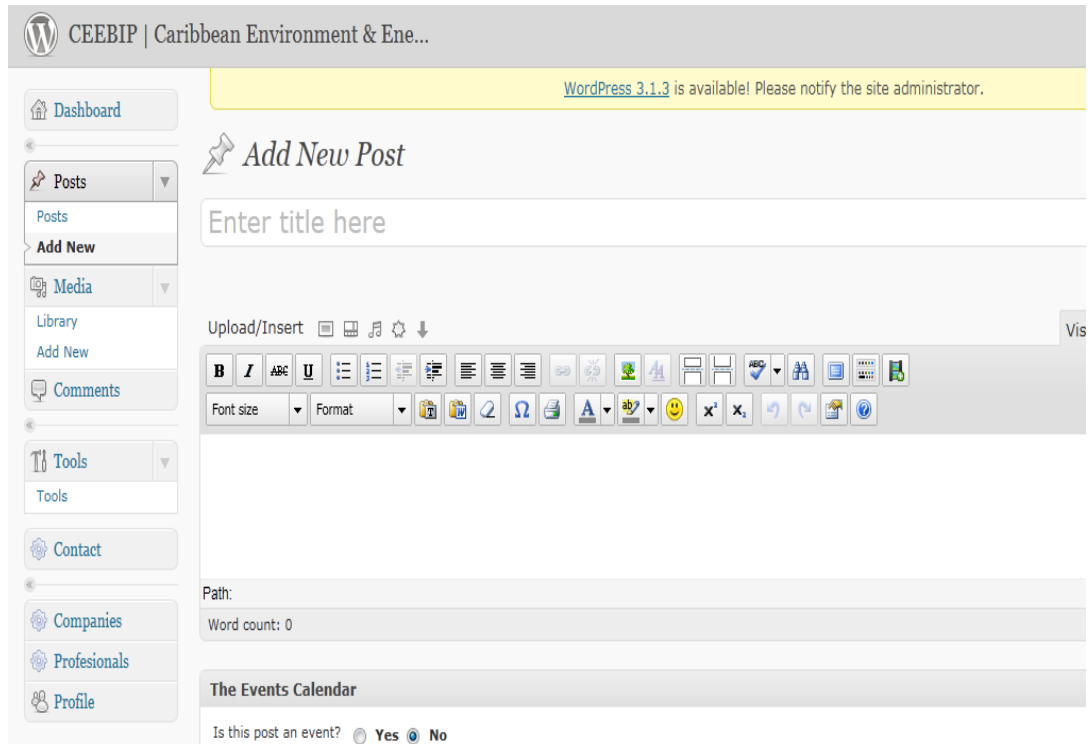
The screenshot shows the CEEBIP website's login interface. At the top, there is a navigation menu with links for HOME, EVENTS, ABOUT, CONTACT US, LINKS, and a blue LOG IN button. Below the menu is the CEEBIP logo, which consists of a stylized 'C' in blue and green followed by the text 'EEBIP' in green. To the right of the logo, the word 'Car' is partially visible. Below the logo is a secondary navigation bar with links for LIBRARY, COMMUNICATIONS, CEEBIP NEWS, and PARTICIPATING COUNTRIES. Underneath this bar, it says 'Browse: [Home](#) / [Log In](#)'. The main content area is titled 'LOG IN' in blue. It contains a 'Username' field with the text 'blogger' entered, a 'Password' field with ten black dots, a 'Remember Me' checkbox, and a 'Log In' button. At the bottom of the login section, there are two links: 'Register' and 'Lost Password'.

Click on **Add New** on the toolbar at the top right hand corner

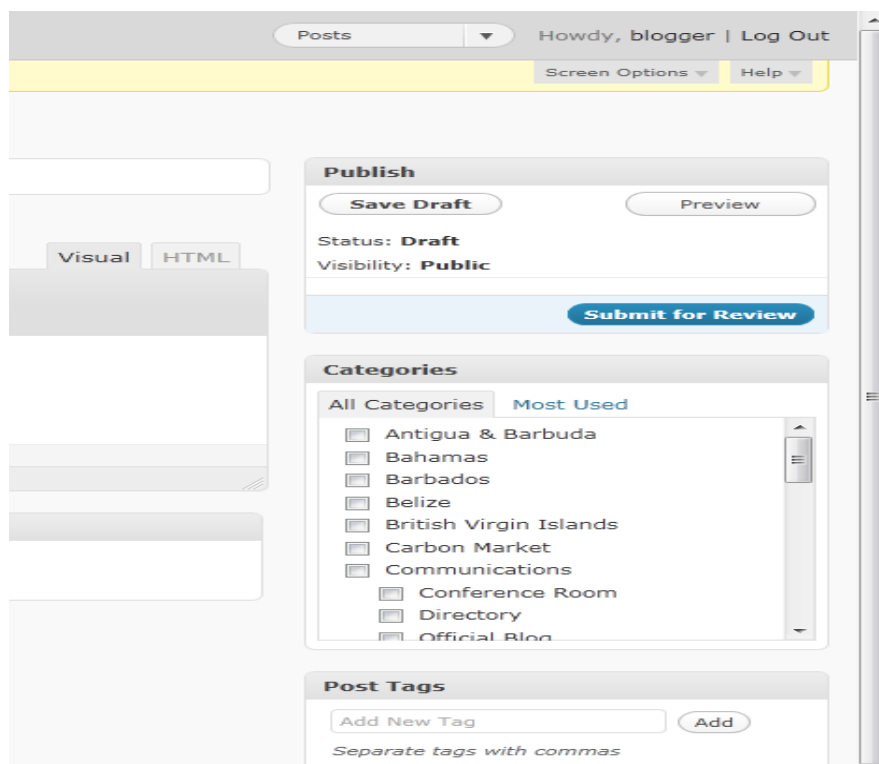


The Add New Post menu will appear; enter the title of the Post or Article in the section that has **'Enter Title Here'**

There after enter the body of the document in the following field.



After completing the entry select the **Category** in which the post should be published and select **Submit for Preview** to complete the process.



Select **Companies** in the menu, then click **Add New Company**

WordPress 3.1.3 is available! Please notify the site administrator.

Manage Companies

[Add New Companies](#) Show per page

Name
Orbeo
GreenStream
Mitsubishi UFJ Securities
4 Seasons Lars
The Carbon Neutral Company
Shell Trading
Itochu Corporation

Thereafter, fill in the required fields and click; **Add New Company** at the end of the form to complete the process.

WordPress 3.1.3 is available! Please notify the site administrator.

Add New Companies ([« Back to Manage](#))

Name *

Permalink
Leave blank to auto-generate

Contact *
Company Contact

Email
Contact Email

Phone
Contact Phone Number

Fax
Contact Fax Number

Country

Profile
Company Profile

Area of Specialization

Sector

Select **Professionals** in the menu and then click **Add New Professionals**



Thereafter, fill in the required fields and click; **Add New Professionals** at the end of the form to complete the process.

The screenshot shows the 'Add New Professionals' form in WordPress. The form includes the following fields:

- Permalink (Leave blank to auto-generate)
- First Name *
- Last Name
- Title
- Place of Employment
- Address
- Country
- Telephone
- Website
- Qualifications
- Products or Services offered
- Years of Experience